

Datasheet – Sitekit CMS SharePoint Connector

| Document Control | | |
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| Document Type | Manual | |
| Document Title | Datasheet – Sitekit CMS SharePoint Connector | |
| Version Number | 1.0 | |
| Approved Version | 1.0 | |
| Approved By | David Morgan | |
| Document Status | Approved | |
| Created | 02/02/2012 | |
| Last Modified | 02/02/2012 | |
| Next Review Date | 16/12/2012 | |
| Customer Code | SSS | |
| Job Number | None | |
| Document ID | SKDOC-7-364 | |
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| This document is uncontrolled when printed | | |

Datasheet - Sitekit CMS SharePoint Connector

Increasingly organisations are looking to implement a secure document management system within their organisation to replace their shared network drives and offer seamless integration with desktop products such as Microsoft Word and Excel. Microsoft SharePoint is an ideal solution.

One of the core objectives of Sitekit CMS is that it should be an open system, allowing easy integration with back office solutions as required. The Sitekit CMS SharePoint connector enables the integration of Sitekit asset libraries with SharePoint document libraries, so documents can be made available on websites and intranets.

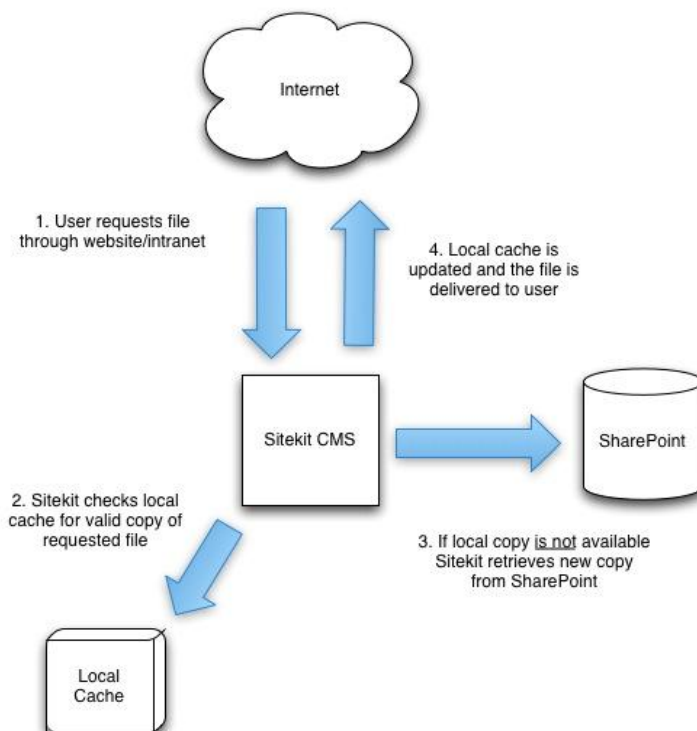
Product Overview

The Sitekit CMS Asset Library offers robust document management functionality such as folder management, security management and version control. Organisations have been keen to extend this and take advantage of the document libraries they have already created using SharePoint.

The Sitekit CMS SharePoint Connector is available as an optional module within Sitekit CMS version 9. It enables organisations to integrate their SharePoint Document Libraries directly into the Sitekit CMS Asset Library, allowing Sitekit editors to include SharePoint documents within content on their Sitekit website, extranet or intranet.

Sitekit CMS provides a sophisticated cache of local copies of any documents used and will refresh this with new document versions from SharePoint once they expire. This feature allows users to continue to manage their documents within SharePoint, safe in the knowledge that latest version of any document will be published by Sitekit CMS. This eliminates the pain of needing and managing multiple copies of documents and enables faster file sharing.

How it works



Benefits

- Easy browsing of SharePoint documents through Sitekit CMS
- No need for multiple copies of files
- Faster and easier file sharing between systems to increase productivity.
- New versions of files published to SharePoint are updated in Sitekit CMS automatically without the user having to manually change them.
- Enables users to utilise Sitekit CMS's ease of use with SharePoint's document management capabilities to provide a sophisticated document management solution.
- Provides a logical choice to replace shared drives for managing web documents. Without republishing each document to the website.

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Setting up a SharePoint Connector

Firstly you need to obtain a SharePoint Connector licence from Sitekit. Next you should create a SharePoint user name and password for the SharePoint Connector. You should set the permissions for this SharePoint user so that only "Approved" documents can be seen – otherwise the Connector may pick up new draft version of a document undergoing revision, rather than the current Approved version.

Now make sure that your User Group has "Administer Connector" permission. When the above elements are in place, the Connectors tab in the Admin Build tab is activated. When you select this option, a Connectors screen opens, as shown below.

Connectors

| Connectors | | |
|-------------------------------|--------------|---------------------|
| Name | Type | Actions |
| Sitekit SharePoint L1 Library | SharePoint | Edit Delete |
| Sitekit Sharepoint L2 Library | SharePoint | Edit Delete |
| <input type="text"/> | SharePoint ▼ | Add |

Type in a meaningful name, select the Connector Type - SharePoint in this case - and click the **Add** action. The new connector name is added to your list of connectors. Now click the **Edit** action to configure the connector. A screen similar to the one shown below will now open.

Edit SharePoint Connector AnyMeaningfulName

| Properties | Usage |
|---------------------------|--|
| Connection Details | |
| Name | <input type="text" value="AnyMeaningfulName"/> ⓘ * |
| Site | <input type="text" value="http://example.com/Site"/> * |
| Folder Path | <input type="text"/> |
| Cache Duration (Minutes) | <input type="text" value="2880"/> * |
| | <input type="button" value="Clear Cache"/> |
| Username | <input type="text" value="username"/> * |
| Password | <input type="password"/> * |
| Re-Password | <input type="password"/> * |
| Domain | <input type="text" value="domain"/> |

The field values are explained in the table below.

| | |
|----------------|---|
| Name | Type in a meaningful name, which helps your staff identify the exact file source. |
| Site | Type in the full name of your SharePoint site. |
| Folder Path | Select a Folder path. This allows you to limit the extent of the SharePoint site available to the Connector. |
| Cache Duration | Specify the Cache Duration, in minutes. The default is 2880 minutes. You should specify a sensible period here. If the target files are static and unchanging, set a very large refresh period. If they are updated constantly, set a low figure. |
| Username | Type in a SharePoint-defined user name. This password must be re-entered whenever you modify the Connector. Your SharePoint administrator must create the name/password. |
| Password | Type in a SharePoint-defined user password. |
| Re-Password | Retype the password. |
| Domain | Enter the domain name. |

Two other actions can be performed inside the Sitekit Connector.

| | |
|-------------|--|
| Usage | When you click this tab you are shown the names of all the Asset Lists which use items provided by the selected SharePoint Connector. |
| Clear Cache | If you wish to enforce an immediate refresh of cached items, enter the SharePoint Connector Editor and click the Clear Cache button. This will empty the cache, forcing it to be refreshed when a site visitor first selects the item to download. |